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**From:** McGuire, Thomas M (DPH)  
**Sent:** Wednesday, May 04, 2011 1:50 PM  
**To:** Broderick, Deborah (POL)  
**Cc:** Connolly, Grace (DPH); Wang, Ying (DPH); Nassif, Julianne (DPH)  
**Subject:** FW: Additional documentation  
**Attachments:** Coverdell OT LARQ 6-2-10.xls; Coverdell OT LARQ 6-23-10.xls; Coverdell OT LARQ 2-23-11.xls; 1-1-11 to 7-3-10.pdf; 1-8-11.pdf; 1-15-11.pdf; 1-22-11.pdf; 1-29-11.pdf; 3-13-10.pdf; 3-20-10 to 4-3-10.pdf

Hi Debbie,

Here is the first round of timesheets with the LARQ backup. I will send you the rest of the timesheets in a separate email because of the size limitations we have.

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**From:** Broderick, Deborah [<mailto:Deborah.Broderick@state.ma.us>]  
**Sent:** Wednesday, April 27, 2011 10:57 AM  
**To:** Corine.Pryme; Grace.Connolly; Thomas.M.Mcguire; Ying.Wang  
**Subject:** Additional documentation

Hi All:

The DOJ/NIJ will be conducting an audit on the FFY09 and FFY10 Coverdell Grant. As I have requested previously, I will need to provide copies of timesheets or a detail biweekly report that includes empl name, days and hours worked, hrly rate and amount paid (with the appropriate signatory approval) and all payment documents (including invoices, packing slips and po's). The audit will begin on Monday May 9<sup>th</sup>. Please provide the requested data by May 5<sup>th</sup>. Thanks.

Debbie Broderick  
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